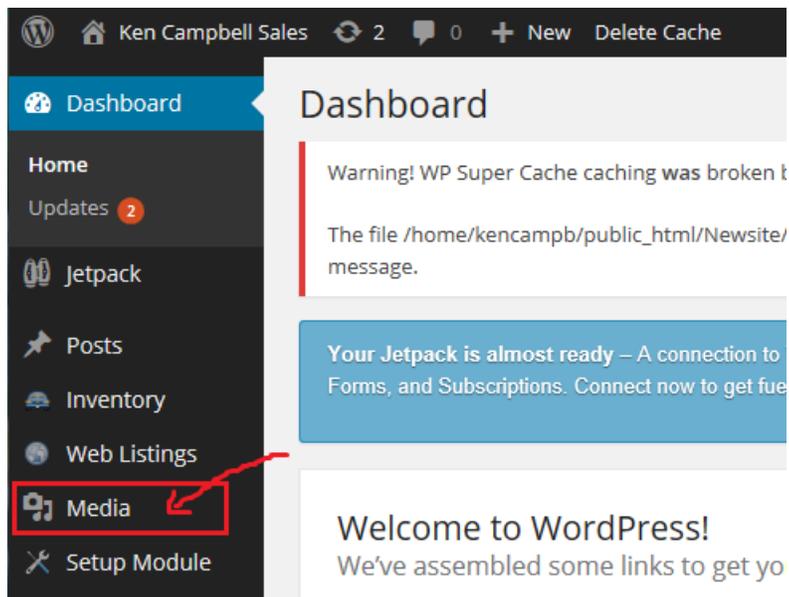


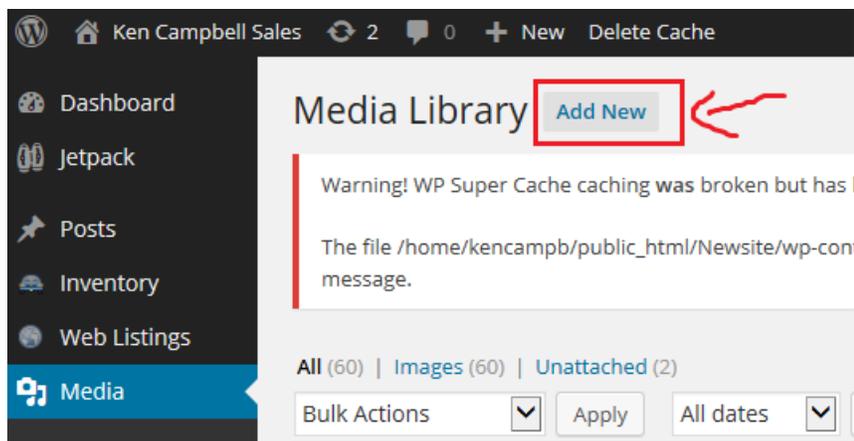
How to Add Photos to your Media Library of your Website

Log into your website (Admin>>Login)

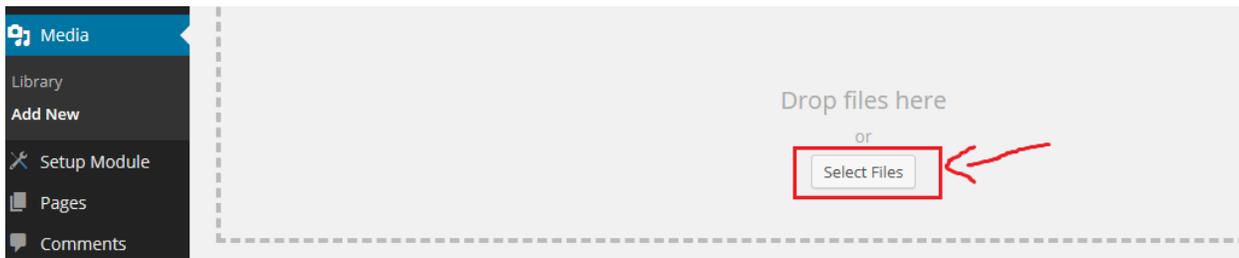
Click on the Media Button on the Right Hand side



Click on the Add New Button at the top



Click on Select Files in the middle of the page



Browse to the photos or other media on your computer. You can select multiple files by holding down the Ctrl Key on your keyboard.

Once you have selected your photos then click “Open” they will be uploaded to your Media Library of your website.

Once uploaded you can add the photos to articles or pages